



Cyprus Marine Club Privacy Policy

In this privacy policy, we set out how the Cyprus Marine Club (**CMC**) collects your personal data, how we use it, and what rights and choices you have concerning the personal data we hold and process.

What personal data might we collect?

We collect different types of personal data for different reasons – this may include:

- *Contact information*: Information such as your name, job title, postal address, home address where you provide this to us, business address, telephone number, mobile number, fax number and email address.
- *Payment data*: Data necessary for us to process payments, including credit / debit card numbers, security code numbers and other such relevant billing details.
- *Business details*: Business information about you is provided by you voluntarily.
- *Preferences*: Information about your preferences, where it is relevant to the services we provide.
- *Details for events*: In some cases, we may collect information about you, which may include sensitive information concerning your health, to tailor our events to your needs.

When do we collect your personal data?

We may collect personal data about you in various cases, such for example:

- When you or your organisation subscribe to the CMC as members or otherwise sign up to receive our newsletters;
- When you or your organisation enquire our website, in person, over email or over the telephone;
- When you attend a CMC seminar or other events we may organise, or sign up to receive communications from us;
- When you or your organisation provide services to us or otherwise offer to do so.

How will we use your personal data?

We will use your personal data for the following purposes ("**Permitted Purposes**"):

- To communicate with you through the channels you have approved to keep you up to date on the latest developments, announcements, and other information relevant to the CMC as well as events and projects we may organise;
- To manage and administer your or your organisation's relationship with us, including processing payments, billing, and collection or support services;
- To publish your membership on our website or elsewhere, provided that you have expressly authorised us to do so.

You have the opportunity to opt-out of receiving such communications at any time.

Additional considerations concerning our App

We maintain a mobile application (“**App**”) for the convenience of our members. The following additional processing of your personal data may occur when you use our App:

- *App Log Data*

We want to inform you that whenever you use our App, in case of an error in the App we collect data and information (through third-party products) on your phone called Log Data. This Log Data may include information such as your device Internet Protocol (IP) address, device name, operating system version, the configuration of the app when utilizing our Service, the time and date of your use of the Service, and other statistics.

- *App Cookies*

Cookies are files with a small amount of data that are commonly used as anonymous unique identifiers. These are sent to your browser from the websites that you visit and are stored on your device's internal memory.

The App does not use these “cookies” explicitly. However, the app may use third-party code and libraries that use “cookies” to collect information and improve their services. You have the option to either accept or refuse these cookies and know when a cookie is being sent to your device. If you choose to refuse our cookies, it may be the case that you may not be able to use some portions of the App.

Processing grounds

Depending on for which of the above-Permitted Purposes we use your personal data, we may process your personal data on one or more of the following legal grounds:

- Because it is necessary to do so in order to process or maintain your membership with us;
- Because you have given us your consent to do so; or
- Because processing is necessary for purposes of our legitimate interest, provided always that your interests or fundamental rights and freedoms do not override such legitimate interest.

How will we share your personal data?

We may share your personal data in the following circumstances:

- Where we use third-party providers for the practical operations of our website, such as services provided by Google;
- We may also use aggregated personal data and statistics for the purpose of monitoring website usage in order to help us develop our website and our services.

We will otherwise only disclose your personal data when you direct us or give us permission to do so when we are required by applicable law or regulations or judicial or official requests to do so.

How do we keep your personal data safe?

We take appropriate technical and organisational measures to keep your personal data confidential and secure. We may keep your personal data in our electronic systems, in the systems of our contractors, or in paper files.

Personal data we receive from you about other people

Where you provide us with the personal data of other people, such as your employees, directors of your companies, or other persons you may have dealings with, you must ensure that you are entitled to disclose that personal data to us and furthermore that, without being required to take further steps, we can collect, use and disclose that data in the manner described in this policy.

Transfers of personal data

We may also utilise third-party providers for the practical operations of our website, such as using third-party online payment solutions or where we use services provided by Google (e.g. forms). This may mean that in certain cases your personal data may be transferred outside the EU/EEA.

When making such transfers, we will ensure that they are subject to appropriate safeguards in accordance with the General Data Protection Regulation (Regulation 2016/679) or other relevant data protection legislation.

How long do we keep your personal data?

We delete your personal data once it is no longer reasonably necessary for us to keep it for the Permitted Purposes, or, where we have relied on your consent to keep your personal data, once you withdraw your consent for us to do so.

What rights do you have?

Subject to certain conditions under applicable legislation, you have the right to:

- request a copy of the personal data which we hold about you;
- have any inaccurate data we hold about you corrected;
- object or restrict our use of, or request us to delete, your personal data;
- submit a complaint if you have concerns about the way in which we are handling your data.

To do any of the above, please contact us at [\[\]](#).

Get in touch

We would be happy to hear your views about our website and this Privacy Policy – please let us know any questions, comments or clarifications you may have at [\[\]](#).

Changes to our Privacy Policy

This Privacy Policy was last updated on [\[\]](#). We have the right to update the contents of this Privacy Policy from time to time to reflect any changes in the way in which we process your personal data or to reflect legal requirements as these may change. In case of updates, we will post the revised Privacy Policy on our website. Changes will take effect as soon as the revised version is made available on our websites.

